



Consensus Decision – Making Process

What Is Consensus?

The Task Force will seek consensus recommendations on future transportation corridors serving established and emerging economic centers in portions of Brevard, Orange, and Osceola counties. Consensus is a participatory process whereby, on matters of substance, the Task Force members strive for agreements that all members can accept, support, live with, or agree not to oppose. The Task Force will develop its recommendations using consensus-building techniques, such as the use of brainstorming, ranking, and prioritizing approaches, with the assistance of a facilitator and other technical staff and consultants. Consensus recommendations in the final Task Force report shall not require a unanimous vote.

Roles and Responsibilities

The Executive Office of the Governor will be briefed at the outset of the process, provided interim progress reports, and presented with the final Task Force report.

The Task Force will develop consensus recommendations as outlined in the Governor's Executive Order 13-319. The Task Force shall submit a final report on its findings and recommendations to the Governor by December 1, 2014.

The Task Force Chair (Chair) will work with the staff and facilitators to design efficient and effective agendas. The Chair will be responsible, in consultation with the Task Force members, facilitator, and staff, for proposing the meeting agenda. The Task Force meetings will be led by the Chair and the use of a facilitator will enable the Chair to participate directly in the substantive process of seeking consensus on recommendations.

Task Force Members (Members) will serve and represent key interests. Members will assist in the development of all final recommendations, look to technical assistance and public and partner input as needed, and make consensus recommendations. Members also will help ensure the organizations and interests they represent are aware of the East Central Florida Corridor Task Force process and assist in providing input from their organizations to the full Task Force.

If unable to attend a meeting, a **Member** may designate an **Alternate** to attend the meeting on his or her behalf and exercise all authority of the Member for the purposes of that specific meeting. The Alternate should brief the Member on the presentations and discussions during the meeting. A Member must provide written notice to the Chair in advance of the meeting if an Alternate will be attending.

One or more **Technical Advisory Groups** may be appointed and charged by the Task Force to assist in the completion of the work of the Task Force. Each Technical Advisory Group will have a Chair appointed by the Task Force Chair. Individuals who are not on the Task Force may be appointed to serve on a Technical Advisory Group. Each Technical Advisory Group role will receive guidance from the Task Force, consider relevant information from technical staff and input from any public and partner involvement, and reach consensus on initial recommendations for consideration by the Task Force.

Florida Department of Economic Opportunity and Florida Department of Transportation Staff and Consultants will assist the Task Force and any Technical Advisory Groups with meetings; support technical and information needs, including data and information gathering and distribution; solicit and compile public and partner input for Task Force use; and assist in drafting elements of the Task Force report, as directed by the Chair.

The **Facilitator** will assist in the design of the overall process and support the Chair in moderating the Task Force and other meetings as directed by the Chair.

The **Public** will be invited to offer input and make suggestions for the Task Force to consider at all meetings. The public also will have an ongoing opportunity to provide input and suggestions through community workshops and the Task Force website.

DRAFT